

PRHA Development Scrutiny Group Terms of Reference

The purpose of the Development Scrutiny Group (DSG) is to give particular consideration & advice regarding new property developments & new business initiatives that PRHA is considering undertaking or is undertaking.

SPECIFIC RESPONSIBILITIES

The Development Scrutiny Group has a specific responsibility to consider the detail of proposed developments and developments that are underway. Specific responsibilities include:

- Reviewing the financial &/or physical detail of proposed projects and making recommendations to the Board.
- Considering Value for Money in development functions.
- Considering new business initiatives and strategy.

DELEGATED AUTHORITY

All decisions made by the Development Scrutiny Group must be presented to the Board for approval. All papers requiring approval presented to the Development Scrutiny Group must also be presented to the Board of Management in full with a summary of the Scrutiny Group's discussion & recommendations.

MEMBERSHIP

The Membership of the Development Scrutiny Group shall be agreed annually by the Board of PRHA. Members will be members of the Board or co-optees. Other Board members may attend the DSG meetings and the Group will be attended by senior staff & advisors as appropriate.

The DSG shall comprise a minimum of 2 members including a lead member who shall be responsible for chairing meetings. A minimum of 2 members is required for a quorum

SERVICING

The Scrutiny Group papers will be prepared by the Chief Executive in consultation with the lead member for the DSG, and the minutes will be taken by an external minute taker or a staff member.

The Minutes will be approved at the next meeting but may go in approved draft format to any intervening Board meeting for ratification of decisions and approval of recommendations made.

FREQUENCY

This Scrutiny Group will meet as and when the Board decides it is needed.